

**BUCKS COUNTY CONSORTIUM MEETING MINUTES**  
**Thursday, May 7, 2026**

**Call to Order:**

A meeting of the Bucks County Consortium was held at 9:25 a.m. at Doylestown Borough on May 7, 2026, and called to order by Consortium President, Chris Garges.

**Roll Call, Introductions and Community Updates:**

The following Bucks County communities were represented at the meeting:

John Davis, Doylestown Borough  
Caroline Brinker, Doylestown Borough  
Stephanie Mason, Doylestown Township  
John Michael Signorelli, Doylestown Township  
RF Shoup, Haycock Township  
Linda Levinski, Haycock Township  
Deanna Ferry, Hilltown Township  
Dave Kratzer, Lower Makefield Township  
Kellie Frain, Lower Makefield Township  
Nick Valla, Middletown Township  
Alex Mullin, New Britian Township  
Larry Kremsky, North Wales Water Authority  
Robert Pellegrino, Northampton Township  
Bill Wert, Northampton Township  
Ashley Casey, Northampton Township  
Stacey Mulholland, Plumstead Township  
Sarah Markley, Richlandtown Borough  
Chris Garges, Solebury Township  
Cathi Cataldi, Solebury Township  
Caitlin Pederson, Telford Borough Regional Authority  
Gregg Schuster, Upper Makefield Township  
Mike Walsh, Warminster Township  
John Ramey, Warminster Township  
Tim Hagey, Warminster Township Municipal Authority  
Angela Benner, Warrington Township  
Tracey Inman, Warrington Township  
Alanna Moore, Warrington Township  
Colleen Keith, Warminster Heights  
Becki Marencik, Warwick Township  
Skye Sorresso, Warwick Township  
Stacy Crandell, Wrightstown Township  
Greg Lippincott, West Rockhill Township

**Sponsors:**

Stan Cywinski, Barry Issett & Associates  
Caitlin Mest, Barry Issett & Associates  
Joe Dugan, Boyle Construction  
Leslie Frescatore, Delaware Valley Trusts  
Mark Harris, Delaware Valley Trusts  
Beth Kaufman, Equitable Advisors  
Charles Coyle, Equitable Advisors  
Thomas Droege, Ridge Support Technologies  
Paul Bowman, Ridge Support Technologies  
Megan Cooper, Univest  
Bill Smith, Univest/Girard  
Stephanie Teoli Kuhls, WK2 Consulting

**Presentations:**

Mr. Garges welcomed Bill Wert, Assistant Township Manager at Northampton Township.

Mr. Wert began the presentation with a discussion of commonly used AI platforms such as ChatGPT, Microsoft Copilot, Gemini, Grammarly, Canva AI, and AI-powered meeting summary tools. Attendees were asked about their familiarity with these technologies, whether their municipalities had adopted AI policies, and whether they had encountered communications or images suspected of being AI-generated.

He reviewed a variety of practical municipal uses for AI technology. These included drafting newsletter articles, website FAQs, emergency statements, budget summaries, and social media content. AI tools are also being used to summarize survey comments, public meeting discussions, grant requirements, lengthy reports, and resident complaints. Additional uses discussed included permit and recycling FAQs, code complaint routing, and analyzing operational trends related to budgeting, planning, public safety calls, and roadway conditions.

Mr. Wert highlighted several current AI-related applications being utilized by Northampton Township. AI tools are being used to refine municipal documents for clarity, condense lengthy materials, assist with preparation of the 2026 Budget Message, and improve the readability of Board of Supervisors memoranda. The Township also uses AI-related technology in traffic signal analysis, including dilemma zone and coordinate activations, as well as License Plate Reader systems.

He then discussed Northampton Township's use of RoadBotics technology, which captures roadway images at ten-foot intervals to evaluate road conditions and assist with infrastructure planning. Visual examples of roadway mapping and condition analysis were provided during the presentation. In addition, the Township has utilized Placer.ai cell phone mobility data to analyze visitor activity at Municipal Park basketball courts. The data demonstrated declining basketball court usage over a five-year period and supported the Township's decision to repurpose the courts for pickleball facilities. Supporting graphs, trend reports, and visitor journey data were presented.

Chris Garges, Solebury Township shared that they used AI to index a lengthy Historical Architectural Review Board guideline document, saving considerable staff time and expense while still requiring staff verification of the final product. Solebury also used AI to summarize a large community survey report consisting of nearly 1,000 responses and an 80-page analysis document.

Alex Mullin, New Britain Township, reported using Canva's AI platform for social media content generation and utilizing AI tools for administrative tasks such as reports, memoranda, and meeting minutes.

Mr. Wert also addressed legal and policy considerations related to AI usage, including reference to the federal case *United States v. Heppner*. Mr. Wert emphasized the importance of responsible AI implementation and outlined several best practices for municipalities. These recommendations included always reviewing and editing AI-generated content for accuracy and tone, avoiding the use of confidential or personally identifiable information within AI systems, and treating AI as a support tool rather than a final authority in decision-making.

The presentation concluded with recommendations for municipalities beginning to use AI tools, including developing interim guidelines, requiring human review of AI-generated content, protecting confidential information, and starting with low-risk pilot projects such as newsletters, survey summaries, and website content. Discussion also focused on balancing innovation with responsible oversight and accountability in local government operations.

Mr. Garges thanked Mr. Wert for his presentation and for the engaging discussion with the membership.

Additional discussion followed regarding the various ways municipalities are currently utilizing AI tools in their operations.

Ashley Casey, Consortium Coordinator will follow up after the meeting with the *United States v. Heppner* that was not able to be viewed.

**Treasurer's Report and Payment of Bills:**

Upon motion by Angela Benner, seconded by Nick Valla the Treasurer's Report for April 2026, was unanimously approved.

**Approval of Minutes:**

Upon motion by John Davis seconded by Stephanie Teoli Kuhls, the April 2, 2026, meeting minutes were unanimously approved.

**Adjournment:**

The meeting was adjourned at 10:10 a.m.

Respectfully Submitted,

Ashley Casey  
Consortium Coordinator