

BUCKS COUNTY CONSORTIUM

Thursday, October 7, 2010

Meeting Minutes

Call to Order:

A meeting of the Bucks County Consortium was held at Buckingham Township on October 7, 2010 and called to order by Ms. Teoli at 9:40 a.m.

Roll Call and Introductions:

The following Bucks County communities were represented at the meeting:

Tim Hagey, Warminster Municipal Authority	Ted Taylor, Lower Southampton Township
Carolyn McCreary, Plumstead Township	Pat Roeder, Milford Township
Jeff Vay, Milford Township	Bill Wert, Hilltown Township
Stephanie Mason, Doylestown Township	Eileen Bradley, New Britain Township
Peter Gray, Falls Township	Joseph Golden, Upper Southampton Township
Ann Alker, Upper Southampton Township	Tim Tieperman, Warrington Township
Herb Schoell, Upper Southampton municipal Authority	Linda McNeill, Tincum Township
Bob Tate, Warminster Township	Gail Weniger, Warwick Township
Melissa Shafer, Chalfont Borough	Darrell Card, Chalfont Borough
John Davis, Doylestown Borough	Joe Geib, Richlandtown Borough
John Boyle, Newtown Township	Linda McNeill, Tincum Township
Teri Lewis, Tincum Township	Sandra Zadell, Doylestown Township
Fram Celona, Lower Southampton Township	Ginnie Gehring, Warminster Township
Barbara Weinstein, Warwick Township	

Other Guests:

Tom Hough, Hough Associates

Elizabeth Sibley, Hough Associates

Ryan Ingram, Hough Associates

Mike Hartey, Keystone Municipal

Rick Lee, DVIT

Dave Woglom, Lafayette College Meyner Center

Approval of Minutes – September 2, 2010:

The meeting minutes were approved on a motion by Dana Cozza and seconded by Carolyn McCreary.

Treasurer's Report and Payment of Bills:

Vivian Bell presented the Treasurer's Report for the month of September 2010. The report was approved on a motion by Eileen Bradley and seconded by Dana Cozza.

Presentation: Budgeting Panel Discussion

- a. A panel of managers will lead discussion on various budgeting topics. All managers and finance directors are encouraged to attend to join in the discussion and share experiences. Also, please bring your 2010 budget document to share.
 - i. The Budget Document and the Budget Message – *Bob Pellegrino, Northampton Township*
 - ii. Presentation of the Budget to the Board and the Public – *Stephanie Teoli, Upper Makefield Township*
 - iii. The Budget Process – *Gail Weniger, Warwick Township*
 - iv. Budgeting in the Current Economic Climate (forecasting, selling the necessity of a tax increase, wage increases) – *Terry Fedorchak, Lower Makefield Township*
 - v. Fund Balance Policies – how much is appropriate

Community Updates:

None.

Other Business:

- Stephanie Teoli recognized Carolyn McCreary for organizing the ICMA training during 2010.
- Bob Pellegrino suggested that Consortium retain Steve Hann to work on stormwater issues.

Adjournment:

The meeting was adjourned at 11:00 am.

Respectfully submitted,

Andrea L. Coaxum
Consortium Coordinator