

## BUCKS COUNTY CONSORTIUM

Thursday, March 3, 2011

### Meeting Minutes

#### **Call to Order:**

A meeting of the Bucks County Consortium was held at Doylestown Borough on March 3, 2011 and called to order by Ms. Teoli at 9:40 a.m.

#### **Roll Call and Introductions:**

The following Bucks County communities were represented at the meeting:

John Davis, Doylestown, Borough	Ted Taylor, Lower Southampton Township
Carolyn McCreary, Plumstead Township	Eileen Bradley, New Britain Township
Stephanie Mason, Doylestown Township	Joseph Golden, Upper Southampton Township
Bill Wert, Hilltown Township	Dana Cozza, Buckingham Township
Robin Trymbiski, New Britain Borough	Melissa Shafer, Chalfont Borough
Tim Hagey, Warminster Authority	Stephanie Teoli, Upper Makefield
Dennis Carney, Solebury Township	Linda McNeill, Tinicum Township
Bob Pellegrino, Northampton Township	Sandra Zadell, Doylestown Township
Andrea Coaxum, Perkasie Borough	Joe Czajkowski, Newtown Township

#### **Other Guests:**

Jom Donovan  
Tom Hough, Hough Associates  
Bill McCauley, Keystone Municipal Services  
Rick Borgerson, Citizens Bank

#### **Approval of Minutes – February 3, 2011:**

The meeting minutes were approved on a motion by Joe Czajkowski and seconded by Carolyn McCreary.

#### **Treasurer's Report and Payment of Bills:**

The Treasurer's Report for the month of February 2011 was presented. The report was approved on a motion by Stephanie Teoli and seconded by Carolyn McCreary.

#### **Presentation:** Jim Donovan, Motivational Speaker

Jim's program was based on his most requested program, "**Wake up! This is Not a Dress Rehearsal: Getting the most out of your people and yourself.**"

Mr. Donovan gave a presentation highlighting ways to motivate employees. Contrary to what most people think, money is not the only motivation. People like to be recognized and feel like they are a part of something. Most people will stay in a bad job if they have a good boss.

To start out, he suggests asking yourself what your municipality would like in an ideal world? Talk to your department heads and ask them for the “end vision” and then transform those into two or three goals. It is important to identify success.

He also suggests giving employees recognition through thank you notes, food, public recognition, gift cards, profile in a newsletter, or even by just saying “good morning” to them.

**Community Updates:**

The Tree Tender class was announced. In September, Perkasio Borough will be hosting a class for local government employees and residents on how to care for local trees.

Stephanie Mason reminded everyone about the APMM conference in May in Bedford Springs.

**Other Business:**

John Davis provided everyone with some information on joint bidding through the Consortium. He said bids through the Consortium are advertised jointly, but each municipality must award and sign a separate contract with the low bidder and get a separate performance bond. The good part about the Consortium salt bid is that the bid is an estimate of actual needs of the communities, and there is no penalty if we don't end up buying that estimated amount. There is also no additional charge if more salt is needed than the original estimate.

The State salt contract, this bid requires delivery within 72 hours. Mr. Davis explained that in a good winter the specs are fine, but during a bad winter “all bets are off”. Public Works Directors need to have a “Plan B” for obtaining salt.

**Adjournment:**

The meeting was adjourned at 11:00 am.

Respectfully submitted,

Andrea L. Coaxum  
Consortium Coordinator